

GUIDELINES FOR INVITING ASSOCIATIONS

The tournament Hosting Association shall be selected at the Annual Meeting two (2) years in advance by a majority vote of registered delegates. The Association Manager shall receive invitations from local associations desiring to host the tournament and Annual Meeting.

The Bid Package is to be postmarked by July 1 prior to the Annual Meeting. This package should include:

1. Letters from:
 - A. Association
 - B. Bowling centers
 - (1) Description of facilities and equipment
 - (2) Current lineage and projected lineage at the time of tournament
 - C. Mayor or city officials
 - D. Convention/visitors bureau
 - E. Chamber of Commerce
 - F. Hotel/Motels listing facilities, dining, entertainment, etc.
 - G. Optional -- other bowling family such as a Bowling Council
2. Other:
 - A. Special activities and/or attractions

COMPLIMENTARY HOTEL/MOTEL ROOMS:

- It is imperative that a complimentary room for the Association Manager be committed for each weekend of this tournament (Friday, Saturday and Sunday nights) and the weekend of the scorekeeper/office assistants school (Friday, Saturday and Sunday nights). All complimentary rooms are to be committed in writing at the time of the invitation.
- Every effort shall be made to obtain a complimentary room for the President for the Annual Meeting.

It is imperative that the proprietor be willing to charge a reasonable lineage price for tournament bowling. The Hosting Association should visit with the proprietors before submitting the invitation, so that they are sure the proprietors are not only willing to host all or a part of the tournament, but are willing to work with the Iowa State USBC WBA officers on a price.

The Board of Directors has authority to award the tournament to another association if satisfactory terms cannot be secured from the association selected by the delegates to host the tournament.

If there is any doubt as to the ability of a bidding local association to entertain the state tournament, the President and Association Manager shall be empowered to inspect facilities and submit a report to the Board of Directors at the Fall Board Meeting.

The President shall see that sufficient space is available in the credential area and the meeting room for the use of associations inviting the Iowa State USBC WBA tournament.

Associations will be allowed ten (10) minutes on Saturday afternoon for a presentation. Five (5) minutes on Saturday and Sunday will be allowed to distribute any gifts. In the essence of time, names should be drawn in advance.

Bidding associations are responsible for removing all posters, signs, etc. from the hotel/motel premises.

Mailing lists of delegates or Team captains will not be released without the approval of the Board of Directors.

Hospitality functions - see "POLICIES AND PROCEDURES FOR HOSTING ASSOCIATION AND ANNUAL MEETING," SECTION ANNUAL MEETING - RELATED FUNCTIONS, HOSPITALITY FUNCTIONS, for this information.

If a Hosting Association wishes to contribute additional monies to the tournament, it shall be in the form of a corporate sponsorship to be used at the discretion of the Board of Directors for tournament costs.